

**CITY OF LOS ANGELES
CIVIC CENTER CLEANLINESS & OTHER ISSUES**

1:00p.m., Wednesday, January 23, 2019
Room 706, City Hall South

ACTION ITEMS

Present:

Valerie Melloff, GSD - AGM
Eric Robles, GSD - Special Services
Pierre Riotoc, GSD - Special Services
India Griffin, GSD - Building Maintenance
David Costa, GSD - Building Maintenance
Cesar Avalos, GSD - Custodial
Angelina Huang, GSD - Custodial
Elvia P. Garcia, GSD - Custodial
Ed Petterez, LAPD - SECSD
Monica Helper, LAPD - SECSD
Richard Musquiz, LAPD - SECSD
Gita O'Neill, City Attorney's Office
Brian Buchner, Mayor's Office
Emada Tingirides, LAPD - UHRC
Monique Contreras, LAPD - Homeless Coordinators Unit
Celina Robles, LAPD - Commander Choi's Aide
Javier Navarro, LAPD - Central/RESET
Isaac Martinez, LAPD - Central/RESET
Juan Benitez, Recreation and Parks
Jonelle Gardea, LASAN
Dominic Choi, LAPD - OO
Jose P. Garcia, LASAN
Valerie Flores, City Attorney's Office
Victor Hinderliter, LAHSA
Robert Gonzalez, Recreation and Parks
David Paschal, GSD - AGM

Department of General Services (GSD):

- 1. Special Services** will schedule a meeting with City Attorney's Office to determine appropriate language for signage.
- 2. Custodial Services** to look into removal/replacement of cement ash trays outside CHE
 - a.** Instruct custodial staff to immediately report any broken trash cans for replacement

- b.** Instruct custodial staff to not walk away from any equipment leaving it unattended. Some equipment may potentially be used as a weapon
 - c.** Continue working with BMD for the cleaning of City Hall grates
- 3. GSD** will notify all staff to ensure doors are closing behind them and no piggybacking on an open door is occurring for someone without a badge.
 - a.** Instruct all GSD staff to not walk away from any equipment leaving it unattended. Some equipment may potentially be used as a weapon
- 4. BMD** will look into protective graffiti coating of graffiti hot spot areas.

Los Angeles Police Department (LAPD):

- 5. SECSO** will do an assessment of the lighting situation in the Civic Center, focusing on the CHE, LA Mall area and Triforium. During this assessment SECSO will also take signage into consideration.

Mayor's Office/GSD:

- 6.** Rodent issue is mostly due to rodents living in tree wells. Street Services has devised a plan to combat rodent issue in trees. Mayor's Office will keep GSD advised on that process.

LASAN:

- 7.** LASAN has scheduled 6-day trash pick-up (Monday to Saturday) on Main Street in the Civic Center. LASAN will also provide/install additional trash cans.

Recreation and Parks/GSD

- 8.** Recreation and Parks will work with GSD to contain area that can be scaled by homeless to enter in the child care play area.

Determinations

- 9.** A meeting will be set up between all City Departments/Sections and LAHSA outreach staff. This meet-and-greet will help build rapport between City and LAHSA in the Civic Center.

Participants:

- BOE to be invited to next meeting.

Next Meeting:

February 6, 2019

